(Vision for the Future)

FOUNDATION PROGRAM

Course Syllabus

FPEC 100: Foundation Program English for Computer Science

2023-2024

(A) University Vision, Mission and Values

Vision

Dhofar University aspires to occupy a distinct position among the leading institutions of higher education in the Arab Region.

Mission

To provide quality teaching and learning, conduct research in an inspiring environment conducive to creativity and innovation, and engage with the community.

Core Values

The core values of Dhofar University are:

- **Excellence** – Our commitment to excellence drives us to do better consistently.
- **Integrity** – We believe in honesty and coherence between our words and actions.
- **Responsibility** – We accept full responsibility for our actions all the times.
- **Commitment** – We are committed to give our best and deliver what we promise.
- **Transparency** – For us, transparency is the foundation of trust.
- **Adaptability** – We believe adaptability is the key to success in an ever-changing environment.

(B) FP Vision and Mission

Vision

The Foundation Program aspires to occupy a distinctive position amongst the Sultanate's GFPs by imparting quality education.

Mission

The Foundation Program strives to equip students with quality, outcome-based education in a rich teacher-learner environment conducive to academic excellence and life-long learning.

(C) Course/ Instructor/ Coordinator Information

Course Code	:	FPEC 100
Course Title	:	Foundation Program English for Computer Science
Credit Hours	:	NA [10 Teaching Hours per week]
Pre-requisite	:	NA
Co-requisite	:	NA
Delivery Mode	:	Lecture/Tutorial

Course Schedule (For all sections):

Section	Class Room	Days	Time	Instructor Name	Email	Office Room	Office Telephone
1	xxx	xxx	xxx	xxx	xxx	xxx	xxx
	xxx	xxx	xxx	xxx	xxx	xxx	xxx

Course Coordinator : Dr. Ramadevi Sakhamuri & Dr. Mohammed Abugohar
Email   : rama_devi@du.edu.om & mabugohar@du.edu.om
Office Extension   : 7510 & 7536
Office Room   :   235 D & 228D

(D) Course Description

FPEC 100 is an intensive elementary-level English course for Special Educational Needs Students (SENS) designed to develop both English language skills and good study habits. Skills taught include Reading & Writing. Upon completion, students are expected to have attained an elementary level of English.

(E) Course Learning Outcomes:

	Course Learning Outcomes	Assessment Tools
	Reading	
1	Read and demonstrate understanding of short, simplified narrative texts on familiar topics and sequence of events (not more than 100 words)	FA, Midterm, Quiz, Final exam
	Writing	
1	Write complete simple sentences, using basic grammatical structures.	FA, Quiz
2	Write several related statements on a familiar topic, showing control of punctuation, spelling, sentence structure, grammar and vocabulary.	FA, Midterm, Final exam
	General Study Skills	
1	Time Management and Students' Responsibility	in-class
2	Work in pairs and groups	In-class
3	Create a timetable for their study and work to meet deadlines	In-class

(F) Additional Reading Materials, References and Resources

Textbook	Unlock Basic Skills– Listening, Speaking, Reading, and Writing, –Student's Book, by Sabina Ostrowska, Cambridge University Press, 2017, ISBN: 978-1-316-63645-9
Reference Books	NA
Handouts	Dhofar University Moodle and Microsoft Level 1 OneDrive
Useful Websites	Cambridge One
Software(s)	Unlock - Presentation Plus
Other Resources	Course PPT
e-learning Resources	Moodle Online Portfolio

(G) Teaching/Learning Strategies and Use of Technology

The course is completely skill-based. One instructor handles the course: reading, writing, handwriting & spelling modules. Teaching is more like training and facilitating learning. It includes pair/group work, homework, assignments, in-class participation and formative quizzes,. Students need to use the textbooks in the classroom on a regular basis. Presentation Plus software provided by Cambridge University Press is used to display course materials to students in the classroom. The Present, Practice and Produce (PPP) method is used to teach all skills. Regular class attendance is important and will be monitored. Students study 10 hours a week (10 reading & writing). Additionally, General Study Skills (GSS) are embedded into each course to equip students with fundamental study and academic skills needed for higher education studies.

(H) Weekly Course Content Outline: Refer to Law/ SW/ EE study plans for specific details

Week No.	Topics/Activities to be Covered
1	Placement Test & Registration
2	**STARTER UNIT** & Unlock Basic Skills Unit 1
3	Unlock Basic Skills: Unit 1
4	Unlock Basic Skills: Unit 2 + FA1
5	Unlock Basic Skills: Unit 3
6	Unlock Basic Skills: Unit 3+ FA2, mock test
7	Midterm Exams
8	Unlock Basic Skills & Unit 4
9	Unlock Basic Skills & Unit 4, FA 3
10	Unlock Basic Skills Unit 5
11	Unlock Basic Skills: Unit 5, Revision and Mock
12	Final Exams

(I) Assessment Methods and Schedule

Assessment	Grade Proportion	Week/Dates
Midterm Exam	30%	7th Week
Continuous Assessment	30%	Ongoing in class
Final exam	40%	End of Term
Total	**100%**	

(J) Important Information for Students

1) University Academic Integrity Policy

The university requires its student to adhere to the academic integrity policy and avoid indulgences in the acts of cheating, collusion or plagiarism during examinations or continuous assessment. Any act of academic misconduct will invite sanctions as per DU policy.

(Please refer to DU student handbook and Academic Integrity Policy for detailed guidelines.)

2) Class Attendance Rules

Attendance of all classes and course-related activities is obligatory. The maximum absences allowed for a student is 25% of the total number of classes of a particular course. Before reaching the withdrawal stage, LOGSIS warns the students by way of three warnings sent to their DU email account by DAR. This email messages to students is a formal communication of the university with its students so students are strongly advised to access their DU email accounts on daily basis to track their absences, along other important things, to respond appropriately when needed.

3) The warnings of absences are as follows:

   a) **First warning**: this is when a student's absence reaches **07%** of the total number of classes of a particular course.

   b) **Second warning**: this is when a student's absence reaches **14%** of the total number of classes of a particular course.

   c) **Final warning:** this is when a student's absences reach **21%** of the total number of classes of a particular course.

If the absence crosses 25%, the student will be dismissed from the course and a "WA" will be shown in his/her transcript against the dismissed course and dismissal letter will be sent to his DU email account.

4) Withdrawal from course: NA

5) End-Term Evaluation by Students

All students are required to complete "Online Evaluation" of Course, Graduate Attributes and Course Instructor at the end of the term. The specific dates for evaluation shall be announced by the course instructor in the class. It is mandatory for the students to complete this online evaluation, without which their final grades shall not be announced.

6) Additional information, if any

For the benefits of the group, all students are asked to participate actively in all aspects of the course. Those wishing to succeed must:

- Arrive on time and attend all classes.
- Complete all work on assigned dates.
- Complete all writing assignments on assigned dates.
- Take part in oral discussions and make presentations as assigned.
- Participate in class on a regular basis.
- Never miss quizzes, tests, presentations and other alternative assessments as they prepare students for midterms and finals.

Students are promoted to Level 2 if their Cumulative Final Grade is 50 or above.

If a student misses any test (midterm/final), the student will only be given a make-up test with a valid excuse approved by the FPC.